



APPENDICES

APPENDIX 1: Legislative report

Under the Administrative Arrangements, the Department oversees seven pieces of legislation:

- *Board of Senior Secondary Studies Act 1997*
- *Building and Construction Industry Training Levy Act 1999*
- *Canberra Institute of Technology Act 1987*
- *Education Act 2004*
- *Tertiary Accreditation and Registration Act 2003*
- *University of Canberra Act 1989*
- *Vocational Education and Training Act 2003*

Amendments to the above legislation between 1 July 2005 and 30 June 2006 are as follows:

Building and Construction Industry Training Levy Act 1999 – amended by *Financial Management Legislation Amendment Act 2005*, notified 26 October 2005.

Canberra Institute of Technology Act 1987 - amended by *Financial Management Legislation Amendment Act 2005*, notified 26 October 2005.

Education Act 2004 – amended by *Education Amendment Act 2006*, notified 15 June 2006.

University of Canberra Act 1989 – amended by *Financial Management Legislation Amendment Act 2005*, notified 26 October 2005.

APPENDIX 2: Legislative assembly committee inquiries and reports

Standing Committee on Education Training and Young People

Report on 2003 to 2004 Annual and Financial Reports Department of Education and Training and related entities, Office for Children, Youth and Family Support – May 2005

Report No. 1 (*tabled 5 May 2005*)

Government response tabled 16 December 2005.

Recommendation 1

2.5 The Committee recommends that annual reports accurately reflect the full governance arrangements of the agency throughout the entire year.

Government response

Agreed.

Action to date

Detailed information on the occupant of the position of Chief Executive and more extensive information on the governance arrangements of the Department throughout the reporting year are now included in reports.

Recommendation 2

The Committee recommends that reporting agencies improve the level of discussion and analysis in reports, including clear and plain explanations of the intent, meaning and variances in performance measures, and including discussion of challenges and difficulties faced by the agency.

Government response

Agreed.

Action to date

For the 2005–06 financial year, all ACT departments initiated changes to performance measures according to Department of Treasury guidelines. New measures have been introduced to enable reporting on effectiveness and efficiency in the delivery of services and early intervention was identified as a cross-agency output.

Recommendation 3

The Committee recommends that, in future, agencies ensure that they report appropriately on the implementation of government responses to Legislative Assembly committee recommendations, and make this information available on the internet.

Government response

Agreed.

Action to date

The government response to the August 2003 report *Pathways to the Future: Report on the Inquiry into vocational education in the ACT*, tabled 1 July 2004, was made available on the Department's website for two years, including updates on progress made on every recommendation accepted.

The responses to the August 2004 report *Teaching in the ACT: Shaping the future*, tabled 30 June 2005, and to the *Report on 2003 to 2004 Annual and Financial Reports* have not been made available on the internet.

Recommendation 4

The Committee recommends that the Government ensure that there is a mechanism included in the Annual Reports Directions for annual reports to include qualitative and quantitative information about the work undertaken by volunteers.

Government response

Not agreed.

Recommendation 5

The Committee recommends that agencies ensure that future reports include contact officers and relevant references to other reporting and information sources consistently throughout the report.

Government response

Agreed in principle.

Action to date

The Department has attempted to provide this information in subsequent reports.

APPENDIX 3: Report omissions and reasons for non-compliance

The Department does not have responsibility for actions under the following key indicators of these plans and frameworks:

The table below shows omissions from the *Chief Minister's Annual Report Directions 2005–06* and reasons for non-compliance.

Section of report	Title of section	Report or framework and reasons for non-compliance	Page
Part B			
B.6	Aboriginal and Torres Strait Islander reporting	<p>Council of Australian Governments' <i>Overcoming Indigenous Disadvantage, Key Indicators 2005 Report</i>.</p> <p>Strategic areas for action:</p> <p>1. <i>Early child development and growth</i></p> <p>The indicators relating to this area for action are primarily health based.</p> <p>4. <i>Substance use and misuse</i></p> <p>The indicators relating to this area for action are primarily health based.</p> <p>5. <i>Functional and resilient families and communities</i></p> <p>The indicators in this area of action relate to other service areas.</p> <p>6. <i>Effective environmental health systems</i></p> <p>These indicators are primarily health or housing indicators.</p> <p>7. <i>Economic participation and development</i></p> <p>These are employment based indicators.</p>	

B.7

*ACT Women's
Plan*

The *ACT Women's Plan* is a cross agency plan to improve the status of all women and girls.

Objective three: Responsive housing

The Department does not have specific responsibility for actions relating to the provision of responsive housing.

APPENDIX 4: Complaints resolution

Complaints Resolution policy

The Complaints Resolution policy, first published in July 2003, was reviewed during 2004 and 2005. The revised policy was published early in 2006.

Complaints database

Data on formal complaints lodged with the Department from 1 July 2005 to 30 June 2006 is summarised in the table below.

	Administration based policies/ procedures	Staff selection/ promotion procedures	Personal conduct	Bullying/ violence	School-based policies	TOTAL
DET policies and procedures	2				1	3
DET communication/ service provision		1				1
Staff member related	1		8	2		11
Parent related			1	5	3	9
Student related				1	1	2
Community member			1	1		2
Other	1					
Total	4	1	10	9	5	29

One complaint, received late in the reporting year, has not been resolved as of 30 June 2006.