

Privacy Statement - Enrolment/transfer in an ACT Public School

Ensuring your privacy is protected

The *Education Act 2004 (ACT)* sets out arrangements for education in the ACT including for compulsory education. The ACT Education and Training Directorate (the Directorate) collects information on this form to enable it to effectively manage enrolment in ACT public schools. This information is stored securely.

The Directorate is subject to the *Privacy Act 1988 (Cth)*, the *Health Records (Privacy and Access) Act 1997 (ACT)* and the *Territory Records Act 2002 (ACT)*.

The Directorate provides this enrolment information (on request) to other government agencies authorised to receive it including:

- Commonwealth Department of Social Services
- Centrelink
- Australian Bureau of Statistics
- Australian Curriculum, Assessment and Reporting Authority.

The information will also be used or disclosed for the following purposes:

- The education and welfare of the student
- Communication with students, parents or carers
- The health, safety and welfare of students, staff and visitors to the school
- Provision and management of IT services
- ACT and national reporting purposes.
- Any other purpose required by law or authorised under privacy legislation.

Other information is collected during schooling to support and record your child's progress and achievements.

Note: Please contact the school to access or correct any personal information or if you have any concerns about the collection, use or disclosure of personal information.

The Directorate's policy on *Access to Student records* is available from the policies section of the Directorate website, <http://www.det.act.gov.au/>.