

ACT Accreditation and Registration Council – Policy Document

Policy Title: ASSESSMENT ONLY RTOs

1. Rationale:

1.1 This policy aims to consider Assessment Only Registered Training Organisations (RTOs) being registered in the ACT. The Accreditation and Registration Council (ARC) must ensure that institutions seeking to provide assessment only services in the ACT are advised of additional requirements before approval can be granted.

2. Policy Statement:

2.1 The ARC Secretariat must ensure that:

- a) A training provider that wishes to apply to the ARC Secretariat for registration as an assessment only training organisation must complete an RTO application, and give explanations for their decision to become an assessment only RTO.
- b) The Council is notified of any such application received by the Secretariat.
- c) Each assessment only RTO application is considered on a case by case basis by Council
- d) Each prospective assessment only RTO is notified of Council's decision

3. Definitions:

3.1 Assessment only RTOs are considered potentially “high risk” by other jurisdictions and it is considered undesirable to allow registration of such registered organisations in the ACT without Council approval.

4. Guidelines:

4.1 ARC Secretariat will provide guidance to any organisation that wishes to provide assessment only services in the ACT.

5 Authorisation

6. Version Control

Branch	TAE	Document Number	Policy
Section	TAR	Policy Status	Endorsed ARC38
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Contact for enquiries	Program Manager	Review date	1 November 2007
Public Access	Yes	Version Number	2.0
Formal Delegation		Revision Authorised	By Program Manager.

7. References:

Related Documents/ Legislation	
Work Procedures	