

Policy Title: ASSESSMENT ONLY RTOs

1. Rationale:

1.1 This policy aims to consider assessment only Registered Training Organisations (RTOs) being registered in the ACT. The Accreditation and Registration Council (ARC) must ensure that institutions seeking to provide assessment only services in the ACT are advised of additional requirements before approval can be granted.

2. Policy Statement:

2.1 The ARC Secretariat must ensure that:

- a) a training provider that wishes to apply to the ARC Secretariat for registration as an assessment only registered training organisation must complete an Application for Initial Registration, and give explanations for their decision to become an assessment only RTO.
- b) the Council is notified of any such application received by the Secretariat.
- c) each assessment only RTO application is considered on a case by case basis by Council.
- d) each prospective assessment only RTO is notified of Council’s decision

3. Definitions:

3.1 Assessment only RTOs are considered potentially ‘high risk’ by other jurisdictions and it is considered undesirable to allow registration of such registered organisations in the ACT without Council approval.

4. Guidelines:

4.1 ARC Secretariat will provide guidance to any organisation that wishes to provide assessment only services in the ACT.

5 Authorisation

6. Version Control

Branch	Training and Tertiary Education (TaTE)	Document Number	Policy
Section	Tertiary Quality Assurance (TQA)	Policy Status	Endorsed ARC38
Policy Authorisation	Manager, ARC Secretariat, TQA	Last updated	1 March 2005
Contact for enquiries	Manager	Review date	
Public Access	Yes	Version Number	3.0
Formal Delegation	Yes	Revision Authorised	By Program Manager.

7. References:

Related Documents/ Legislation	<i>Training and Tertiary Education Act 2003:</i> www.legislation.act.gov.au Australian Quality Training Framework (AQTF)– Essential Conditions and Standards for Registration www.training.com.au/aqtf
Work Procedures	